

## SENDING POSITIVE E-MAILS ABOUT BEHAVIOR

Ongoing communication should not only be focused on academic progress but also behavioral and social. It is important to send updates to parents on their children's behavior in the classroom.

A form to send this update is through e-mail. In the artifact below an e-mail is sent acknowledging the student's completion with work and assisting peers.

### Teachers Should Consider:

- Previously established ways to communicate with parent. If parents do not have access to e-mail or do not check their e-mail often possibly send through a text message, note home or even a phone call.
- Send the e-mail within a day or two of the positive behavior.
- Attach a picture of the action if possible

